



METROPOLITAN HUMAN RELATIONS COMMISSION

September 11, 2017
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Frances Ganaway

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Maples, Ganaway and Keesling present.

Other Persons Present: Nikki Quintana, Executive Director
Samantha Chenery, Admin IV

August 7, 2017 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/16 – 9/30/17):

- **Intakes (by 9/30/17): 153 (contract number) 131(current status)**
- **Case Closures: 230 (contract 226)**
 - o 144 No Probable Cause
 - o 60 Settlements
 - o 10 Withdrawals
 - o 4 Lack of Jurisdiction
 - o 12 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/17 - 6/30/18):

10 Cases closed for contract

- o 5 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 4 No reasonable
- o 0 Conciliated Reasonable cause (\$)

25 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

August 11 and 18, 2017: Director Quintana attended rotary.

August 15 and 21, 2017: Investigator Nancarrow and Director Quintana did Metro Process training per a settlement agreement.

August 19, 2017: Investigator Sorg and Director Quintana did Fair Housing Training for REIA – Fort Wayne Real Estate Investing Association.

August 22-25, 2017: Investigators Sorg and Nancarrow, Admin Chenery and Director Quintana attended the Annual Indiana Consortium of State and Local Human Rights Agencies and performed a mock hearing.

August 19, 2017: Investigator Flores did training for Human Services class at IPFW.

August 30, 2017: Full staff took part in team-building activity.

PERSONNEL ISSUES:

- Staff Attorney position was posted August 24, 2017
- Contract Attorney has been brought on to assist with workload – Director wrapping up all probable cause cases currently open
- New investigators are progressing through training, within the next couple of months they will begin doing housing cases as they approach their one year mark. Also Ronda will begin doing housing cases as well.

BUDGET:

Admin Chenery reviewed the current budget status

LEGAL UPDATE/MATTERS:

Mediations: 10 mediations were held; 7 were successful and 3 failed.

NEW BUSINESS:

- EEOC contract ends September 30, 2017. We have made contract and received an upward modification of 3 cases from our original goal.
- Director Quintana reached out to Mayor and City Council to introduce herself. She will meet with the Mayor personally along with Commissioner Trevino.
- Director Quintana is working on setting up all staff training for de-escalation and conflict management since we deal with the public and it has been many years since we have had this training.
- Current case age: 200.85

OLD BUSINESS:

CONCERNS FROM THE PUBLIC:

MEETING ADJOURNED at 4:59PM