



# METROPOLITAN HUMAN RELATIONS COMMISSION

**October 5, 2015**  
**4:30 PM**  
**METRO CONFERENCE ROOM**  
**2310 PARNELL AVENUE**  
**FORT WAYNE, IN 46805**

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT

**Metro Commissioners:** Dorian Maples, Chair; Quinton Ellis, Vice Chair, Larry Wardlaw, Rick Trevino, Michelle Chambers, Kody Tinnel and Lana Keesling

## Agenda

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Tinnel, Wardlaw, Maples and Trevino present.

**Other Persons Present:** Dawn Cummings, Executive Director  
Nikki Quintana, Staff Attorney  
Shannon Norris, Lead Investigator  
Samantha Chenery, Administrative Assistant IV

September 14, 2015 meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### EMPLOYMENT CASE PROCESSING (10/1/14 – 9/30/15):

- **Intakes (by 9/30/15): 180 (contract number) 184 (current status)**
- **Case Closures: 252 (plus 8 Probable Cause findings)**
  - o 161 No Probable Cause
  - o 45 Settlements :\$180291.70 ( 33 Mediated \$123,471.70; 12 Conciliated \$56,820.00)
  - o 1 Withdrawals
  - o 28 Lack of Jurisdiction
  - o 5 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### HOUSING CASE PROCESSING (7/1/15 - 6/30/16):

##### **8 Cases closed for contract**

- o 4 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 3 No reasonable
- o 0 Reasonable cause

##### **24 Pending (Open being investigated)**

##### **0 Conciliated Probable Cause**

##### **0 Metro No Reasonable Cause**

#### **ATTENDED EVENTS/OUTREACH:**

September, 2015: Eight sessions of Metro, harassment and disability training given to groups of employees per settlement agreement. Sessions conducted by Staff Attorney Quintana, Investigator Irby and Director Cummings.

September, 2015: Attorney Quintana, lead Investigator Wyatt and Investigator Woods conducted a combination of four sessions of diversity training per request.

September 2, 2015: Investigator Sorg conducted Metro and fair housing training to Ivy Tech class.

#### **PERSONNEL ISSUES:**

None

#### **BUDGET:**

Information provided by Admin Chenery

#### **LEGAL UPDATE/MATTERS:**

**Mediations:** Four mediations were held in September, two were successful and two failed.

#### **NEW BUSINESS:**

- Average case age is 235.95 days
- Quote received to purchase 3 new laptops, this was in the budget for FY 2016. Voted and approved.
- Director Cummings and Admin. Chenery presented the Commission with some outreach

materials they would like to purchase such as pens, magnets and sticky notes. This was voted on and approved.

- Director Cummings informed the Commission of a pizza party on Tuesday, October 6<sup>th</sup> to celebrate the staff making contract, all Commissioners are invited to attend.
- Purchase of ad space for Urban League Gala was discussed and approved, also purchase of 4 tickets was approved, total cost to be \$600.
- DH was scheduled for week of October 19<sup>th</sup>

**OLD BUSINESS:**

- None

**CONCERNS FROM THE PUBLIC:**

None

**MEETING ADJOURNED at 5:02 PM**