



METROPOLITAN HUMAN RELATIONS COMMISSION

July 10, 2017
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Frances Ganaway

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Wardlaw, Tinnel, Trevino, Keesling, Ganaway and Chambers Present.

Other Persons Present: Dawn Cummings, Executive Director
Nikki Quintana, Staff Attorney
Samantha Chenery, Admin IV

June 5, 2017 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/16 – 9/30/17):

- **Intakes (by 9/30/17): 173 (contract number) 119(current status)**
- **Case Closures: 185 (contract 223)**
 - o 118 No Probable Cause
 - o 47 Settlements
 - o 9 Withdrawals
 - o 2 Lack of Jurisdiction
 - o 9 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/17 - 6/30/18):

0 Cases closed for contract

- o 0 HUD Settlements
- o 0 Lack of Jurisdiction/withdraw/admin
- o 0 No reasonable
- o 0 Conciliated Reasonable cause (\$)

21 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

June 5, 2017: Staff Attorney Quintana attended NIHRA

June 9 and 23, 2017: Staff Attorney Quintana attended rotary

June 12 and 13, 2017: Staff Attorney and Director Cummings attended AI meetings.

June 13, 2017: Director Cummings conducted fair housing training for broker managers (Upstar)

June 15, 2017: Staff Attorney attended the Multicultural Council meeting

June 20, 2017: Investigator Flores attended World Refugee Day

June 27, 2017: Staff Attorney Quintana and Investigator Sorg conducted fair housing training for broker managers (Upstar)

June 28, 2017: Staff Attorney Quintana and Investigator Woods conducted quarterly fair housing training for Upstar

PERSONNEL ISSUES:

None

BUDGET:

Reviewed by Admin Chenery

LEGAL UPDATE/MATTERS:

Five mediations were conducted. Four mediations were successful and one is still pending.

NEW BUSINESS:

- EEOC Conference July 18-20 in Cleveland, OH. Attendees: Director Cummings and Investigators Sorg, Nancarrow and Burks.

- Consortium Conference is scheduled for August 22-25 in Indianapolis, IN. Attendees: Director Cummings, Staff Attorney Quintana, Investigators Sorg, Nancarrow and Burks and Admin. Chenery. We are not hosting the event but we are helping significantly with the logistics.
- IAOHRA Conference September 24-28, 2017 – Protecting Civil & Human Rights Around the World. Attendees: Director Cummings and Staff Attorney Quintana
- John Marshall Law School fair housing event September 7-8, 2017 – Selling Fair Housing. Attendees Director Cummings and Staff Attorney Quintana
- Director Housing Complaint
- 2018 Proposed Budget – Admin Chenery reviewed the attached 2018 proposed budget packet. There was discussion regarding the changes from the 2017 budget to the new proposed 2018 budget. Admin Chenery went through each funding sources budget as laid out in the attached worksheets and explained the changes. It was also noted there were some line items that such as gasoline, garage contract, liability insurance and worker’s compensation insurance that were missing because we were waiting on the controller’s office to provide us with those numbers. Once numbers were reviewed a motion was made by Commissioner Tinnel to approve the proposed budget as it stands assuming the numbers from the controller’s office come back as expected. The motion was seconded by Commissioners Keesling and Chambers, passed unanimously.
- Calendar of events – Previously it had been discussed about Admin Chenery maintaining a master calendar of events for the Commission. A draft was submitted today and is attached hereto. The calendar was well received. It is a yearly view calendar and will be updated as events need to be added to it. It was suggested that the calendar be color-coded to reflect varying levels of events and importance. Admin. Chenery will make this change and present it at the next meeting for final approval. Once the calendar template is approved the calendar will also be posted on the website. Additionally, each month the commissioners will receive a monthly advance view of the next two upcoming months so they can focus on the pertinent information regarding events that may need their more immediate attention.

OLD BUSINESS:

- Team building event #2 proposed – Laser Tag. Motion to approve \$500 to be used for the purchase of laser tag and lunch for the staff to engage in team building event. Motion made by Commissioner Tinnel, seconded by Commissioner Chambers, approved unanimously.

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 5:05 PM