



METROPOLITAN HUMAN RELATIONS COMMISSION

July 5, 2016
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: DAWN CUMMINGS, EXECUTIVE DIRECTOR

Metro Commissioners: Dorian Maples, Chair; Rick Trevino, Vice Chair; Larry Wardlaw, Michelle Chambers, Kody Tinnel, Lana Keesling and Frances Ganaway

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Maples, Trevino, Wardlaw, Ganaway, Tinnel, Keesling and Chambers Present.

Other Persons Present: Dawn Cummings, Executive Director
Nikki Quintana, Staff Attorney
Samantha Chenery, Admin IV

June 6, 2016 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/15 – 9/30/16):

- **Intakes (by 9/30/16): 176 (contract number) 129 (current status)**
- **Case Closures: 197 (plus 5 Probable Cause findings)**
 - o 117 No Probable Cause
 - o 39 Settlements
 - o 3 Withdrawals
 - o 34 Lack of Jurisdiction
 - o 4 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/15 - 6/30/16):

63 Cases closed for contract

- o 19 HUD Settlements
- o 5 Lack of Jurisdiction/withdraw/admin
- o 31 No reasonable
- o 8 Reasonable cause

11 Pending (Open being investigated)

1 Pending Reasonable Cause Resolution

ATTENDED EVENTS/OUTREACH:

June 3, 2016: Director Cummings and Investigator Irby conducted Anti-Harassment training at Wayne Township per request.

June 6-8, 2016: Director Cummings and Staff Attorney Quintana attended NFHTA Intake Training

June 8, 2016: Investigator Sorg conducted the quarterly Fair Housing training at Upstar (Board of Realtors)

June 8, 2016: Staff Attorney Quintana and Investigators Barnhart and Flores conducted training per settlement agreement

June 22, 2016: Director Cummings, Staff Attorney Quintana, Investigators Sorg, Ambrose, and Flores conducted public hearing training at the Consortium.

June 28, 2016: Investigators Sorg and Barnhart tended the Metro Booth at the FWHA's Father's Day event.

June 30, 2016: Staff Attorney Quintana and Investigator Woods conducted diversity training per settlement agreement.

PERSONNEL ISSUES:

None

BUDGET:

Information provided by Admin Chenery

LEGAL UPDATE/MATTERS:

Four mediations were held in June, three were successful.

NEW BUSINESS:

- FBI Citizens Academy – Director Cummings thanked the Commission for allowing her to attend the academy again and briefly went over some of the things she did.
- Director Cummings discussed that on July 7th is our annual FHAP assessment with HUD, which will be reviewed during the next Commission meeting.
- Nikki, Dawn and Denny will be attending the EEOC Conference in New Orleans July 11-15, 2016.
- Director Cummings mentioned needing to re-vamp the investigator job description, which was passed out to all the commissioners. She asked for any feedback within 48 hours so that the job description could be turned over to HR for review and scoring.
- Radio outreach was reviewed

OLD BUSINESS:

- None

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 4:49 PM