



METROPOLITAN HUMAN RELATIONS COMMISSION

September 10, 2018
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Aisha Arrington.

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Wardlaw, and Keesling Present

Other Persons Present: Nikki Quintana, Executive Director
Michael Middleton, Staff Attorney
Samantha Chenery, Administrative Assistant IV

August 6th meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):

- **Intakes (by 9/30/18): 110 (contract number) 80(current status)**
- **Case Closures: 219 plus 10 PC (contract 233)**
 - o 172 No Probable Cause
 - o 36 Settlements
 - o 3 Withdrawals
 - o 5 Lack of Jurisdiction
 - o 3 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/18 - 6/30/19):

4 Cases closed for contract

- o 0 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 3 No reasonable
- o 0 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

14 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

August 7, 8, 13, 14, 15, 20, 21, 22, 23, 27, 28, and 29, 2018: Investigator Sorg and Director Quintana conducted diversity and harassment training for the FWFD. Investigator Sorg conducted a few sessions alone. (12 sessions)

August 1, 2018: Director Quintana and Staff Attorney Middleton attended meeting regarding annual Fair Housing Event with City Community Development.

August 2, 2018: Director Quintana attended the Mayor's Commission on Domestic Violence, Sexual Harassment and Rape monthly meeting.

August 7, 2018: Investigator Sorg and Director Quintana conducted Fair Housing training for Kaufmann Properties by request.

August 7, 2018: Staff Attorney Middleton and Director Quintana attended Equal Pay Event at the Urban League.

August 9-10 2018: Staff Attorney Middleton and Director Quintana attended Global Leadership Summit.

August 11, 2018: Director Quintana attended Men's Pitch at Tincaps Stadium for Mayor's Commission on Domestic Violence, Sexual Harassment, and Rape monthly meeting.

August 15, 2018: Staff Attorney Middleton and Director Quintana attended the second session of the Mayor's Leadership Institute.

August 15, 2018: Investigator Norris attended nomination subcommittee meeting for Diversity Awards with Amani family services.

August 15, 2018: Investigator Norris conducted fair housing training for Pathfinders Homebuyer

Education class.

August 17, 2018: Director Quintana attended Summit City South Rotary meeting.

August 18, 2018: Admin Hernandez, Investigator Sorg, Staff Attorney Middleton and Director Quintana attended and worked a table at Fiesta Fort Wayne.

August 20, 2018: Director Quintana met with Home Builders Association new Executive Director Beth Johnson to discuss our annual fair housing event.

August 22, 2018: Director Quintana conducted fair housing training for Perry Law Firm and their clients at the Don Hall's Guesthouse. Investigator Sorg attended the training.

August 22, 2018: Investigator Myers and Staff Attorney Middleton went to an EEOC training in Indianapolis.

August 27-29, 2018: Staff Attorney Middleton attend the IAOHRA conference in Cincinnati, Ohio.

August 29, 2018: Investigator Norris attended Diversity Awards Planning Committee meeting at Citizen's Square.

PERSONNEL ISSUES:

- Commissioner Arrington sat through her Commissioner Training regarding Metro process and history.

BUDGET/CALENDAR OF EVENTS:

- Admin Chenery took questions and comments on budget, calendar of events was reviewed

LEGAL UPDATE/MATTERS:

- Four mediations were conducted, three were successful.

NEW BUSINESS:

- **Annual Fair Housing Event-** we have confirmed the date for April 18, 2019. Planning is under way and we have several confirmed speakers including Marilyn Brown from HUD and Amy Nelson.
- **Facebook Page-** our Facebook page is live. We will soon be posting our first post and will then start our promoted posts. Please go and like our page and share with your network.
- **Budget Hearings-** be aware that Annual City Budget is presented the end of this month and budget hearings to take place in October. We will keep you updated on whether or not Metro will be called to present.
- **Brochures-** We have the final brochures in English and Spanish created and they are off to printing. We are still waiting on the Burmese version from Language Services Network.
- **Contract Ending September 30th-** Our EEOC contract is wrapping up this month. We will need two DH officers for our next DH to be held September 17th.
- **New Bags –** Presented to the Commission, voted and approved to spend up to \$500 for bags, it was encouraged that a sample bag be ordered to ensure quality, which Admin Chenery will do before ordering all bags.
- **Team Building Event:** Requested \$500 to hold another team building event since the introduction of new staff. Voted and approved, details to follow.
- **Current Case Age: 182.95**

OLD BUSINESS:

None

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 5:00 pm