



METROPOLITAN HUMAN RELATIONS COMMISSION

October 3, 2022
12:00 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805
Teleconference: 260-427-8590 PIN: 922205

Meeting called by:

STATUTORY MONTHLY MEETING

Type of meeting:

FIRST MONDAY OF EACH MONTH

Note taker:

Abigail Reyes, ADMINISTRATIVE ASSISTANT IV

**Metro
Commissioners:**

Aisha Arrington, Chair; Tabitha Ervin, Vice Chair; Dorian Maples; Lana Keesling; Larry Wardlaw; Dr. David Lombard; and Tony Burrus

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 12:00 p.m.

Commissioners Present:

Arrington (in-person)
Ervin (in-person)
Maples (in-person)
Keesling (in-person)
Burrus (in-person)
Dr. Lombard (in-person)
Wardlaw (in-person)

**Other Persons
Present:**

Nikki Quintana, Executive Director
Jenny Gosheff, Staff Attorney
Abigail Reyes, Administrative Assistant IV

- September 12th meeting minutes were approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/21 – 9/30/22)

- **Intakes (by 9/30/22): 100 (contract number) 77 (current status)**
- **Contract number of case closures by 9/30/22: 230**
 - 205 No Probable Cause Cases
 - 21 Settlements (\$166,364.30)
 - 6 Withdrawals
 - 5 Lack of Jurisdiction
 - 5 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/22 - 6/30/23):

10 Cases closed for contract

- 3 HUD Settlement
- 1 Lack of Jurisdiction/withdraw/admin
- 6 No reasonable cause
- 0 Withdraw after Resolution
- 0 Reasonable cause

33 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

September 1, 2022: Director Quintana attended the Mayor’s Commission on Domestic Violence, Rape and Sexual Harassment monthly meeting.

September 9, 2022: Director Quintana conducted anti-harassment training at Wayne Township per request.

September 10, 2022: Investigators Nancarrow, Guayamo, Eanes and Senior Investigator Sorg worked a booth at the Welcome Week Fair.

September 14, 2022: Senior Investigator Sorg conducted fair housing training at Upstar Realtors Association.

September 14, 2022: Investigators Barnhart and Eanes attended cultural intelligence training at PFW.

September 16, 2022: Director Quintana attended the Welcoming Fort Wayne Awards.

PERSONNEL ISSUES:

The Senior Investigator position was posted internally.
We will soon be posting two Investigator positions.

BUDGET/CALENDAR OF EVENTS:

Admin Reyes reviewed current budget status and went over calendar of events.

LEGAL UPDATE/MATTERS:

Mediations: The Commission conducted one mediation this month. This mediation was successful.

NEW BUSINESS:

- **Office Updates**
In the processes of working with Barry and Greg, from Baker Street, to get a logistical plan of

furniture delivery. The restrooms are being updated to be ADA accessible. Further, offices are having work done to make sure they are OSHA compliant.

- **Survey Update**

A draft of OLG summary was presented to the Commissioners. Metro is still working on finalizing presentation slides with OLG.

- **Press Conference**

Director Quintana asks for approval of \$1,000 to work with Asher Agency to assist the Commission with scheduling and finalizing our press conference. This includes media alert, press release, and media announcement.

Commissioner Burrus makes motion to approve. Commissioner Keesling seconds the motion. Commissioners Arrington, Ervin, Keesling, Dr. Lombard, Burrus, and Maples vote in favor of the approval. Commissioner Wardlaw recuses himself.

Commissioner Dr. Lombard asks who is the target audience is for the printed summary. Director Quintana states it towards the business community.

- **Annual Reviews- Personnel Committee**

Director Quintana will be conducting annual evaluations.

- **Current Case Age: 95.93**

OLD BUSINESS:

- None

CONCERNS FROM THE PUBLIC:

MEETING ADJOURNED at 12:30 pm