



# METROPOLITAN HUMAN RELATIONS COMMISSION

**October 1, 2018**  
**4:30 PM**  
**METRO CONFERENCE ROOM**  
**2310 PARNELL AVENUE**  
**FORT WAYNE, IN 46805**

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

**Metro Commissioners:** Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Aisha Arrington.

## Agenda

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Tinnel, Wardlaw, Maples and Arrington Present

**Other Persons Present:** Nikki Quintana, Executive Director  
Michael Middleton, Staff Attorney  
Samantha Chenery, Administrative Assistant IV

September 10<sup>th</sup> meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):

- **Intakes (by 9/30/18): 110 (contract number) 95(current status)**
- **Case Closures: 234 plus 10 PC (contract 233)**
  - o 182 No Probable Cause
  - o 40 Settlements
  - o 3 Withdrawals
  - o 5 Lack of Jurisdiction
  - o 4 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### HOUSING CASE PROCESSING (7/1/18 - 6/30/19):

##### **4 Cases closed for contract**

- o 0 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 3 No reasonable
- o 0 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

##### **20 Pending (Open being investigated)**

#### **ATTENDED EVENTS/OUTREACH:**

September 5, 6, 10, 11, 17 and 25, 2018: Investigator Sorg and Director Quintana conducted diversity and harassment training for the FWFD.

September 6-7, 2018: Director Quintana attended John Marshall Law School Fair Housing Conference.

September 10, 2018: Investigator Holifield and Director Quintana attended NIHRA meeting discussing Leadership Development.

September 12, 2018: Investigator Flores conducted fair housing training at Upstar Realtors Association.

September 19, 2018: Staff Attorney Middleton and Director Quintana attended the third session of the Mayor's Leadership Institute.

September 14 and 28, 2018: Director Quintana attended Summit City South Rotary meeting.

September 20, 2018: Investigator Nancarrow and Director Quintana attended the Welcoming Week round table lunch at YMCA.

September 20, 2018: Investigator Burks conducted fair housing training at FWHA Ready to Rent program.

September 21, 2018: Investigator Norris, Admin Chenery, and Director Quintana attended Diversity Awards at PFW.

September 27, 2018: Director Quintana met with Amani Family Services to discuss Metro's services and learn more about Amani Family Services.

**PERSONNEL ISSUES:**

- Commissioner Arrington sat through her second Commissioner training regarding fair housing
- Investigator Shannon Norris has accepted a position at Amani Family Services as a Victim Care Advocate; her last day will be October 12, 2018
- We will be posting the investigator position this week

**BUDGET/CALENDAR OF EVENTS:**

- Admin Chenery took questions and comments on budget, calendar of events was reviewed

**LEGAL UPDATE/MATTERS:**

- One mediation was conducted, one was successful

**NEW BUSINESS:**

- **2018 Urban League Gala-** vote to purchase tickets. A motion was made to purchase 4 tickets @ \$125 each, Commissioner Tinnel made the motion, Commissioner Maples, seconded, motion passed.
- **Updated Metro Ad-** quote and vote to purchase. A Motion was made to create two new Metro ads with a cost of \$130 per ad for a total of \$260. Motion was made by Commissioner Tinnel, seconded by Commissioner Arrington, motion passed.
- **Facebook Page-** our Facebook page is live. We have received great feedback.
- **Brochures-** We have the final brochures in English, Spanish and Burmese created and they are off to printing.
- **Current Case Age: 177.24**

**OLD BUSINESS:**

None

**CONCERNS FROM THE PUBLIC:**

None

**MEETING ADJOURNED at 4:52 pm**