



Metropolitan Human Relations Commission

November Commission Meeting
November 6, 2023 | 12:00 PM
Metro Conference Room
2310 Parnell Avenue Fort Wayne, IN 46805

Meeting called by:

Statutory Monthly Meeting

Type of meeting:

Commission Meeting on the first Monday of each month.

Note taker:

Nikki Quintana, Executive Director

Metro Commissioners:

Aisha Arrington, Chair; Tabitha Ervin, Vice Chair; Dorian Maples; Lana Keesling; Larry Wardlaw; Dr. David Lombard; and Tony Burrus

Agenda:

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order/Roll Call:

12:01 P.M.

Commissioners Present:

Ervin (in-person)
Burrus (in-person)
Wardlaw (in-person)
Keesling (in-person)
Maples (in-person)
Arrington (not present)
Lombard (not present)

Other Persons Present:

Nikki Quintana, Executive Director
Jenny Gosheff, Staff Attorney
Leslie Hernandez, Administrative Assistant
Ann Brake, Investigator

- October 2nd meeting minutes were approved unanimously.

Office Report

EEOC

Employment Case Processing (10/1/23 – 9/30/24)

Intakes (by 9/30/24): 120 (contract number) 11 (current status)

Contract number of case closures by 9/30/24: 260

- 23 No Probable Cause Cases
- 2 Settlements (\$18,649.91)
- 1 Withdrawals
- 0 Lack of Jurisdiction
- 0 Right to Sue or Full Credit Transfer to the EEOC

HUD

Housing Case Processing (7/1/23 - 6/30/24):

4 Cases closed for Contract

- 1 HUD Settlement
- 1 Lack of Jurisdiction/Withdraw/Admin
- 2 No Reasonable Cause
- 0 Withdraw after Resolution
- 0 Reasonable Cause
- 0 Judicial Closures

31 Pending (Open being investigated)

Attended Events/Outreach:

October 3, 2023: Senior Investigator Sorg attended the HUD MicroStrategy training.

October 3, 2023: Director Quintana conducted Metro Process training for PFW students.

October 5, 2023: Director Quintana attended the Mayor's Commission on Domestic Violence, Rape, and Sexual Harassment monthly meeting.

October 10, 2023: Director Quintana attended the City Management Training Program.

October 11, 2023: Senior Investigator Sorg conducted fair housing training for New Generation Management.

October 16 and 23, 2023: Director Quintana attended the Gateways for Growth Committee meeting.

October 19, 2023: Senior Investigator Sorg conducted fair housing training as part of Landlord Education Series sponsored by the Volunteer Lawyer Program and United Way.

October 25, 2023: Staff Attorney Gosheff and Director Quintana attended the Greater Fort Wayne Inc. luncheon Breaking Barriers for an Inclusive Workforce.

Personnel Issues:

We have posted an Investigator position, and we will be posting the Staff Attorney position.

We hired an Investigator, Ann Brake, and she completed her first week of training. Investigator Brake introduced herself to commissioners.

Budget/Calendar of Events:

Admin Hernandez reviewed current budget status and went over calendar of events.

Legal Update/Matters:

Mediations: The Commission did not conduct mediations or conciliations.

New Business:

- **Annual Report 2021-2022**

Our 2021-2022 Annual Report is complete, and it is now up on our website. Director Quintana and Admin Hernandez sent the report to the City Council, Mayor Tom Henry, partner agencies, and non-profit agencies around Fort Wayne.

Commission Vice Chair Ervin added that she received the digital copy of the report, and she thought it was so well done.

- **Annual Evaluations**

Director Quintana stated that she will be conducting annual evaluations for staff this week.

- **Current Case Age: 123.61**

Old Business:

Concerns From the Public:

Meeting Adjourned at 12:12 pm