



METROPOLITAN HUMAN RELATIONS COMMISSION

November 5, 2018
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Aisha Arrington.

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Wardlaw, Chambers and Arrington Present

Other Persons Present: Nikki Quintana, Executive Director
Michael Middleton, Staff Attorney
Samantha Chenery, Administrative Assistant IV

October 1st meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/18 – 9/30/19):

- **Intakes (by 9/30/19): 110 (contract number) 15(current status)**
- **Case Closures: 31 plus 0 PC (contract 230)**
 - o 29 No Probable Cause
 - o 2 Settlements
 - o 0 Withdrawals
 - o 0 Lack of Jurisdiction
 - o 0 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/18 - 6/30/19):

6 Cases closed for contract

- o 2 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 3 No reasonable
- o 0 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

30 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

October 2, 4, & 16, 2018: Investigator Sorg and Director Quintana conducted diversity and harassment training for the FWFD.

October 1, 2018: Investigator Holifield and Director Quintana attended NIHRA meeting discussing inclusivity in the workplace.

October 2, 2018: Investigator Flores conducted Metro Process training at PFW for a Human Services class.

October 10-12, 2018: Investigator Myers and Director Quintana attended the Region V Fair Housing Conference. Director Quintana spoke on a panel during this conference.

October 23, 2018: Director Quintana attended the Multicultural Council meeting.

October 24, 2018: Investigator Sorg conducted fair housing training at Upstar Realtors Association.

October 25, 2018: Investigator Nancarrow conducted fair housing training at FWHA Ready to Rent program.

October 25, 2018: Admin Chenery, Investigator Sorg, Investigator Nancarrow and Director Quintana attended the annual YWCA Circle Luncheon.

October 30, 2018: Investigator Holifield, Investigator Myer, and Staff Attorney Middleton worked a booth at the Earn and Learn Harvest Fair at FWHA.

PERSONNEL ISSUES:

- Commissioner Arrington sat through her third Commissioner Training regarding employment discrimination-harassment
- Investigator interviews start this week
- Investigator Myers is in her first goaled quarter and investigating cases
- Staff evaluations will be going out in the next week or so

BUDGET/CALENDAR OF EVENTS:

- Admin Chenery took questions and comments on budget, calendar of events was reviewed

LEGAL UPDATE/MATTERS:

- Two mediations were conducted and successful.

NEW BUSINESS:

- Team building activity at Jackson Lehman YMCA – event went well and everyone had a great time. It was a good experience for the staff.
- Updated metro ad – This was presented to the board
- Marin Luther King Jr. Club Breakfast – 34th Annual Unity Day, January 21, 2019 – approval for \$700 for table and sponsorship. Commissioner Tinnel motioned, Commissioner Wardlaw seconded, all approved with Commissioner Chambers abstaining from the vote.
- December monthly meeting to be moved to Monday, December 10th due to scheduling conflicts, Admin Chenery will send email out to the Commission board making everyone aware of the change.
- Current case age: 188.40

OLD BUSINESS:

- Election of officers – to be done during December monthly meeting

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 4:55 pm