



# METROPOLITAN HUMAN RELATIONS COMMISSION

November 6, 2017  
4:30 PM  
METRO CONFERENCE ROOM  
2310 PARNELL AVENUE  
FORT WAYNE, IN 46805

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

**Metro Commissioners:** Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Frances Ganaway

## Agenda

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Maples, Wardlaw, Chambers and Keesling Present

**Other Persons Present:** Nikki Quintana, Executive Director  
Samantha Chenery, Admin IV

October 2, 2017 meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### **EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):**

- **Intakes (by 9/30/18): 150 (contract number) 4(current status)**
- **Case Closures: 34 (contract 230)**
  - o 32 No Probable Cause
  - o 2 Settlements
  - o 0 Withdrawals
  - o 0 Lack of Jurisdiction
  - o 0 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### **HOUSING CASE PROCESSING (7/1/17 - 6/30/18):**

##### **22 Cases closed for contract**

- o 7 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 14 No reasonable
- o 0 Conciliated Reasonable cause (\$)

##### **18 Pending (Open being investigated)**

#### **ATTENDED EVENTS/OUTREACH:**

October 2, 2017: Director Quintana attended NIHRA meeting.

October 9, 2017: Director Quintana did Metro Process Training for an HR class at Saint Francis University.

October 17, 2017: Director Quintana did Metro Process Training for Kiwanis Club Downtown.

October 19, 2017: Multi-Cultural Council meeting attended by Investigator Barnhart and Director Quintana.

October 19, 2017: Investigators Holifield and Norris did Fair Housing Training for the Ready to Rent class at FWHA.

October 20, 2017: Admin Samantha Chenery attended the “Private Violence” screening and panel discussion hosted by City Victim’s Assistance.

October 25, 2017: Investigator Sorg did Fair Housing Training for Upstar Realtors Association.

October 31, 2017: The full staff attended de-escalation and conflict management training at the Public Safety Academy-Ivy Tech South with Sargent Barrientes.

#### **PERSONNEL ISSUES:**

- Finished 1<sup>st</sup> round interviews of Staff Attorney, 2<sup>nd</sup> round interviews taking place later this week.
- Ronda, Mark and Amber have started investigating housing cases. They have done in-house fair housing training and are shadowing other members of the staff.

#### **BUDGET/CALENDAR OF EVENTS:**

- Admin Chenery reviewed the current budget status and calendar of events

**LEGAL UPDATE/MATTERS:**

- 2 mediations were held, 2 were successful

**NEW BUSINESS:**

- Director Quintana and Commissioner Wardlaw met with the Mayor for a meet and greet and it went well.
- Discussion regarding Marin Luther King Jr. Club Breakfast and sponsorship. Approved for \$200 for a table of 8 at the breakfast and \$500 for sponsorship, all approved with 1 abstaining.
- Discussion regarding El Mexicano articles and advertisements. Decision was made to stay month to month for now with an ad for fair housing month and come back to the board with a more comprehensive marketing plan in the future, approved to get an ad in for December. Vote taken, all approved, no opposed.
- Current case age 194.56

**OLD BUSINESS:**

None

**CONCERNS FROM THE PUBLIC:**

None

**MEETING ADJOURNED at 5:15 pm**