



METROPOLITAN HUMAN RELATIONS COMMISSION

November 7, 2016

4:30 PM

METRO CONFERENCE ROOM

2310 PARNELL AVENUE

FORT WAYNE, IN 46805

Meeting called by:

STATUTORY MONTHLY MEETING

Type of meeting:

FIRST MONDAY OF EACH MONTH

Note taker:

DAWN CUMMINGS, EXECUTIVE DIRECTOR

Metro

Commissioners:

Dorian Maples, Chair; Rick Trevino, Vice Chair; Larry Wardlaw, Michelle Chambers, Kody Tinnel, Lana Keesling and Frances Ganaway

Agenda

Call to Order

Roll Call of Commissioners

Reading of Minutes

Office Report

Old Business

New Business

Concerns/Comments from the Public

Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Tinnel, Chambers, Trevino, Ganaway and Keesling Present.

Other Persons

Present:

Dawn Cummings, Executive Director

Nikki Quintana, Staff Attorney

Samantha Chenery, Admin IV

October 3, 2016 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/16 – 9/30/17):

- **Intakes (by 9/30/17): 176 (contract number) 17(current status)**
- **Case Closures: 44**
 - o 27 No Probable Cause
 - o 13 Settlements
 - o 4 Withdrawals
 - o 0 Lack of Jurisdiction
 - o 0 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/16 - 6/30/17):

16 Cases closed for contract

- o 6 HUD Settlements
- o 0 Lack of Jurisdiction/withdraw/admin
- o 7 No reasonable
- o 3 Conciliated Reasonable cause (\$14,929.98)

20 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

October 4-6, 2016: Entire staff continued diversity training with Trellborg.

October 19, 2016: Director Cummings and Investigators Barnhart and Sorg conducted a three-hour fair housing training for the Apartment Association.

October 20, 2016: Investigator Barnhart conducted fair housing training for the Ready to Rent program at FWHA.

October 31, 2016: Director Cummings, Staff Attorney Quintana, and Investigator Sorg conducted two-hour diversity training with the Sheriff's Department.

PERSONNEL ISSUES:

The two new investigators, Amber (Metro's Amber) and Mark Burks will start on November 14, 2016.

BUDGET:

Information provided by Admin Chenery

LEGAL UPDATE/MATTERS:

Two mediations were held in October, both were successful.

NEW BUSINESS:

- The Urban League Gala is November 12, 2016 and Metro has 4 tickets to this event. Tickets were offered to the Commissioners first before being offered to the staff.
- Proposed chronic problem property ordinance. Dawn believes this could create a FH implication or a disparate impact implication. Director Cummings drafted a memo and provided the Commissioners with a copy of the memo and would like permission to send it to City Council.

Commissioner Keesling provided the email address to send the memo to City Council members. Commissioner Tinnel made a motion to allow Director Cummings to communicate legal concerns regarding the proposed Chronic Problem Property Ordinance to City Council, Commissioner Chambers seconded. Motion passed.

- Mike Esselburn, the City's old HR manager has reached out to Metro to do some training up in Auburn. Director Cummings is working on a fee for this and trying to determine the best way to approach this as it will be more of a drain on resources and is outside of our jurisdiction.
- Review of appointments, Commissioner Keesling appointment expires December of this year.
- Current case age is: 273.84 days

OLD BUSINESS:

- Personnel Committee: Commissioners were provided with a draft of regulations and expectations that Director Cummings created. Commissioner Tinnel opened this up for discussion. Committee meetings should be held in May to discuss the upcoming budget and in November to conduct staff reviews. It was agreed that the committee does not need to approve new staff hires. Goal is to have the committee in place by January. It will be decided at the December meeting who will be on the committee.

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 5:15 PM