



# METROPOLITAN HUMAN RELATIONS COMMISSION

**July 13, 2020**  
**4:30 PM**  
**METRO CONFERENCE ROOM**  
**2310 PARNELL AVENUE**  
**FORT WAYNE, IN 46805**  
**Teleconference: 260-427-8590 PIN: 511895**

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** LESLIE HERNANDEZ, ADMINISTRATIVE ASSISTANT IV

**Metro Commissioners:** Lana Keesling, Chair; Kody Tinnel, Vice Chair; Jesus Trevino; Dorian Maples; Larry Wardlaw; Aisha Arrington; and Tabitha Ervin.

## Agenda

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Keesling, Tinnel, Trevino, Wardlaw, Arrington and Ervin present.

**Other Persons Present:** Nikki Quintana, Executive Director  
Leslie Hernandez, Administrative Assistant IV  
Jenny Gosheff, Staff Attorney

- June 1<sup>st</sup> meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### EMPLOYMENT CASE PROCESSING (10/1/19 – 9/30/20):

- **Intakes (by 9/30/20): 110 (contract number) 55(current status)**
- **Case Closures: 218 plus 4 PC (contract 221)**
  - o 203 No Probable Cause
  - o 6 Settlements
  - o 4 Withdrawals
  - o 5 Lack of Jurisdiction
  - o 0 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### HOUSING CASE PROCESSING (7/1/19 - 6/30/20):

##### **51 Cases closed for contract**

- o 7 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 36 No reasonable
- o 6 Reasonable cause
- o 2 Conciliated Reasonable cause (\$)

##### **18 Pending (Open being investigated)**

#### **ATTENDED EVENTS/OUTREACH:**

June 10, 2020: Staff Attorney Gosheff attended the Americans with Disabilities Act (ADA) and Families First Corona Virus Response Act (FFCRA) training with Equal Employment Opportunity Commission and Department of Labor via Zoom.

June 11, 2020: Investigators Guayamo, Myers, Holifield and Senior Investigator Sorg attended the Indiana Civil Rights Commission COVID-19 Employment training via Zoom.

June 12, 2020: Director Quintana attended NIHRA diversity and inclusivity committee meeting.

June 16, 2020: Director Quintana attended Leadership Fort Wayne project chairs meeting.

June 17, 2020: Senior Investigator Sorg conducted Fair Housing training at Upstar Realtor's Association.

June 18, 2020: Director Quintana attended press conference for the City of Fort Wayne Commission on Police Reform and Racial Justice.

June 19, 2020: Staff Attorney Gosheff and Director Quintana were on INSight to discuss Metro services.

June 22, 2020: Director Quintana attended a meeting with Allen County Bar Association leadership to discuss diversity and racial justice.

June 25, 2020: Director Quintana conducted Workplace Civility training for Aptera via Zoom.

June 26, 2020: The Metro staff attended the International Association of Human Rights Agencies Town Hall Meeting: Era of Uprising and the Pandemic via Zoom.

June 30, 2020: Director Quintana attended the Indiana Consortium of State and Local Human Rights Agencies quarterly meeting.

**PERSONNEL ISSUES:**

- New Administrative Assistant III – 1 month on staff and fully trained

**BUDGET/CALENDAR OF EVENTS:**

Admin Hernandez reviewed budget and calendar for July and August.

- Budget due July 21, 2020

**LEGAL UPDATE/MATTERS:**

- **Mediations:** There was 1 settlement for the month of June.

**NEW BUSINESS:**

- Conference Room Update
  - The conference rooms have been painted.
  - Final orders will be put in this week and all items should be received in the next 30 days.
- Remote Work Technology- all technology has been ordered and should be received within the next 30 days.
- Fair Housing Event:
  - Month of September: Tuesday at 2 p.m.
  - Through webinar via Zoom – this will open up more space to more attendees.
  - There will be four separate trainings culminating with speaker Tim Wise to speak on race and fair housing.
- Training with Courageous Living: Janell and Aaron Lane
  - Trauma of Racism – geared towards employers and HR professionals
  - Two separate sessions with 25-30 people in each. In person with social distancing if possible.
  - NIHRA is interested in partnering with us.
  - Cost: \$1,500
  - Commissioner Keesling asked if we'd have an additional cost for the venue. Director Quintana is hoping that whoever can provide the venue might want to partner with us and waive those costs.
  - Director Quintana would like to have the training take place in August. Commissioner Keesling and Commissioner Wardlaw suggested looking into doing this training in September instead as it might be difficult to get on attendees' schedule.
  - Motion to approve – Commissioner Ervin, 2<sup>nd</sup> – Commissioner Wardlaw, Approved.
- Current Case Age: 202.83

**OLD BUSINESS:**

**CONCERNS FROM THE PUBLIC:**

**MEETING ADJOURNED at 4:58 pm**