



# METROPOLITAN HUMAN RELATIONS COMMISSION

**February 4, 2019**  
**4:30 PM**  
**METRO CONFERENCE ROOM**  
**2310 PARNELL AVENUE**  
**FORT WAYNE, IN 46805**

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

**Metro Commissioners:** Kody Tinnel, Chair; Lana Keesling, Vice Chair; Jesus Trevino; Dorian Maples, Larry Wardlaw, Michelle Chambers, and Aisha Arrington.

## **Agenda**

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Tinnel, Keesling, Trevino, Wardlaw, and Chambers Present

**Other Persons Present:** Nikki Quintana, Executive Director  
Michael Middleton, Staff Attorney  
Samantha Chenery, Administrative Assistant IV

January 7<sup>th</sup> meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### EMPLOYMENT CASE PROCESSING (10/1/18 – 9/30/19):

- **Intakes (by 9/30/19): 110 (contract number) 39(current status)**
- **Case Closures: 78 plus 0 PC (contract 230)**
  - o 69 No Probable Cause
  - o 5 Settlements
  - o 3 Withdrawals
  - o 1 Lack of Jurisdiction
  - o 0 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### HOUSING CASE PROCESSING (7/1/18 - 6/30/19):

##### **21 Cases closed for contract**

- o 3 HUD Settlements
- o 5 Lack of Jurisdiction/withdraw/admin
- o 13 No reasonable
- o 0 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

##### **19 Pending (Open being investigated)**

#### **ATTENDED EVENTS/OUTREACH:**

January 3, 2019: Director Quintana attended Mayor's Commission meeting.

January 8, 2019: Investigator Sorg conducted fair housing training per a settlement agreement.

January 21, 2019: Investigators Sorg, Myers, Woods, Burks, Admin Hernandez and Director Quintana attended the MLK Celebrations at the Grand Wayne where we had a booth.

#### **PERSONNEL ISSUES:**

- Two new investigators: Juan Guayamo and Kyle King introduced themselves to the board
- Finished Commissioner training with Commissioner Arrington. She will now shadow on a determination hearing.

#### **BUDGET/CALENDAR OF EVENTS:**

- Admin Chenery took questions and comments on budget, calendar of events was reviewed

#### **LEGAL UPDATE/MATTERS:**

- One mediation conducted, one mediation failed.

#### **NEW BUSINESS:**

- **Outreach and Marketing Campaign 2019** – Last year we spent about \$27,000, total cost this year is \$57,410. Motion to approve – Chambers, 2<sup>nd</sup>-Keesling, Approved
  - o The Campaign will include Radio, Facebook, and Digital Billboards.
- **Office Updates** – Motion for \$163 for framed photos/posters for lobby made by Trevino, 2<sup>nd</sup> by Keesling, approved. Motion for \$2089.86 for lobby sign by Wardlaw, 2<sup>nd</sup> by Chambers,

approved.

- Conference room and office chairs – Board agreed this was a good idea, however suggested we get non fabric chairs to make clean up easier. Admin Chenery will do more research and email the board with additional options for chairs and get final approval for chairs via email since initial approval was gained during meeting.
- Lobby Sign – Updated to match our marketing materials and new mission statement
- Other framed photographs/posters for lobby
- **Disabilities Expo – May 11, 2019** –Motion to approve by Trevino, 2<sup>nd</sup> Keesling, approved
  - Booth and Ad \$500
- **Diamonds and Denim: Victim’s Assistance Annual Event – April 26, 2019**  
Motion to approve by Chambers, 2<sup>nd</sup> Trevino, approved
  - 4 Tickets @ \$60 each - \$240
- **Annual Fair housing Event – April 18, 2019**
  - Save the date
- **Commissioner Tinnel will be unavailable for the March meeting**
- **Current case age: 203.19**

**OLD BUSINESS:**

None

**CONCERNS FROM THE PUBLIC:**

None

**MEETING ADJOURNED at 5:06 pm**