



METROPOLITAN HUMAN RELATIONS COMMISSION

February 5, 2018
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Frances Ganaway

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Maples, Wardlaw and Keesling Present

Other Persons Present: Nikki Quintana, Executive Director
Michael Middleton, Staff Attorney
Samantha Chenery, Admin IV

January 8, 2018 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):

- **Intakes (by 9/30/18): 150 (contract number) 22(current status)**
- **Case Closures: 99 plus 3 PC (contract 230)**
 - o 87 No Probable Cause
 - o 10 Settlements
 - o 1 Withdrawals
 - o 1 Lack of Jurisdiction
 - o 0 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/17 - 6/30/18):

35 Cases closed for contract

- o 10 HUD Settlements
- o 2 Lack of Jurisdiction/withdraw/admin
- o 21 No reasonable
- o 2 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

14 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

January 8, 2018: Director Quintana and Staff Attorney Middleton attended the Northeast Indiana Human Resources Association legal update.

January 10, 2018: Director Quintana did sexual harassment training for the Lutheran Hospital Ethics Committee.

January 11, 2018: Director Quintana spoke at AVOW (advancing the voices of women) on a panel discussing sexual harassment.

January 15, 2018: Investigator Flores, Investigator Burks, Investigator, Norris, Director Quintana and Commissioner Chambers attended the MLK Breakfast.

January 18, 2018: Director Quintana and Staff Attorney Middleton attended the Multicultural Council Meeting.

January 18, 2018: Investigator Norris did Sexual Harassment Training at Blackhawk Apartments

January 23, 2018: Director Quintana did two trainings at Craftline Graphics over the Metro Process and Sexual Harassment.

PERSONNEL ISSUES:

- Staff Attorney Middleton still in training
- Investigator Sierah Barnhart submitted her two weeks' notice
- Posting the investigator position

BUDGET/CALENDAR OF EVENTS:

- Admin Chenery reviewed the current budget status and calendar of events

LEGAL UPDATE/MATTERS:

- Five mediations and five were successful

NEW BUSINESS:

- Attended a meeting with Palermo Galindo and discussed possible collaborations.
 - Metro will be speaking at the President’s Meeting in September.
- Op-ed was published in Friday’s paper “What #MeToo Might Mean for You”
- Harassment Training at local Universities
 - University of Saint Francis
 - Purdue University
- Business Weekly Interview regarding Age Discrimination – Director Quintana did a brief interview and hopes to have a copy of the article soon.
- FBI Citizens Academy May 17th, 18th, and 19th – Director Quintana has been nominated to participate in this event with permission from the board - Approved
- Fair Housing Event- April 26th 9 a.m.-12 p.m. “Emerging Issues in Fair Housing”
 - Amy Nelson, Fair Housing Center of Central Indiana
 - Jon Guingrich, The League
 - Partnering with Upstar and the Apartment Association
- Lunch with The League, CEO David Nelson
- Audit Report January 22, 2018, all issues resolved
- Disability Expo Table – May 2018
 - Vote taken to sponsor for \$500 and have a table on display – motion made by Commissioner Tinnel, second by Commissioner Maples, voted and approved.
- Staff Apparel: Shirts & Jackets – It has been several years since the staff received new shirts and jackets. Director Quintana explained these are worn when doing various events around town and also worn by staff on Fridays. Vote taken to approve up to \$1530 for new jackets and shirts for staff. Commissioner Tinnel made motion, Commissioner Kessler seconded the motion, voted and approved.
- Rotary Renewal – It is time for Director Quintana to renew her Rotary membership. The total amount due is \$151 for six months. Vote take for renewal, motion called by Commissioner Tinnel, seconded by Commissioner Maples, voted and approved.
- Confidentiality of Cases – There was a brief discussion by Director Quintana regarding how to handle a situation if anyone is approached about a case or asked to comment on a case. Director Quintana suggested if in doubt, refer them back to her, or you can always just let people know we do not comment on cases.
- Current Case Age: 212.51

OLD BUSINESS:

None

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 5:19 pm