



# METROPOLITAN HUMAN RELATIONS COMMISSION

**February 1, 2016**  
**4:30 PM**  
**METRO CONFERENCE ROOM**  
**2310 PARNELL AVENUE**  
**FORT WAYNE, IN 46805**

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT

**Metro Commissioners:** Dorian Maples, Chair; Quinton Ellis, Vice Chair, Larry Wardlaw, Rick Trevino, Michelle Chambers, Kody Tinnel and Lana Keesling

## Agenda

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Maples, Tinnel, Trevino, Wardlaw and Chambers Present.

**Other Persons Present:** Dawn Cummings, Executive Director  
Nikki Quintana, Staff Attorney  
Shannon Norris, Lead Investigator  
Samantha Chenery, Administrative Assistant IV

January 11, 2016 meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### **EMPLOYMENT CASE PROCESSING (10/1/15 – 9/30/16):**

- **Intakes (by 9/30/16): 176 (contract number) 61 (current status)**
- **Case Closures: 108 (plus 3 Probable Cause findings)**
  - o 55 No Probable Cause
  - o 20 Settlements
  - o 0 Withdrawals
  - o 32 Lack of Jurisdiction
  - o 1 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### **HOUSING CASE PROCESSING (7/1/15 - 6/30/16):**

##### **40 Cases closed for contract**

- o 10 HUD Settlements
- o 2 Lack of Jurisdiction/withdraw/admin
- o 21 No reasonable
- o 6 Reasonable cause

##### **15 Pending (Open being investigated)**

##### **4 Conciliated Probable Cause**

##### **0 Metro No Reasonable Cause**

#### **ATTENDED EVENTS/OUTREACH:**

January 13, 2016-Lead Investigator Norris conducted harassment training to management employees of SMI per request

January 14, 2106-Investigator Sorg and Investigator Irby tended Metro booth at Adult Education Fair held by FWHA.

January 18, 2016-Dr. Martin Luther King, Jr. Breakfast and Unity Day was attended by Metro

January 22, 2016-Lead Investigators Wyatt and Norris conducted diversity training per settlement agreement

January 27, 2016-Director Cummings conducted harassment training for employees (73) at SMI per request

January 27, 2016-Staff Attorney Quintana and Investigator Woods conducted fair housing training per settlement agreement.

January 28, 2016-Investigator Flores conducted Metro process training to IPFW class.

#### **PERSONNEL ISSUES:**

None

#### **BUDGET:**

Information provided by Admin Chenery

#### **LEGAL UPDATE/MATTERS:**

**Mediations:** Three mediations were held in January. Two were successful.

**NEW BUSINESS:**

- This Thursday we will begin our weekly out of office intake at the Pontiac library location
- April 20, 2016 will be the annual fair housing event – more information to come
- Commissioner Quinton Ellis has officially resigned. Please send appointee suggestions to Sam, then she will send out a collective list on February 8<sup>th</sup> to all Commissioners.
- New Vice Chair positions needs filled – Commissioner Trevino nominated by Commissioner Wardlaw, 2<sup>nd</sup> by Commissioner Tinnel – voted and approved.

**OLD BUSINESS:**

- None

**CONCERNS FROM THE PUBLIC:**

None

**MEETING ADJOURNED at 4:52 PM**