



# METROPOLITAN HUMAN RELATIONS COMMISSION

**February 10, 2014**  
**4:30 PM**  
**METRO CONFERENCE ROOM**  
**2310 PARNELL AVENUE**  
**FORT WAYNE, IN 46805**

**Meeting called by:** STATUTORY MONTHLY MEETING  
**Type of meeting:** FIRST MONDAY OF EACH MONTH  
**Note taker:** SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT

**Metro Commissioners:** Larry Wardlaw, Chair; Quinton Ellis, Vice Chair, Kevin Hughes, Dorian Maples, C. Lockwood Marine, Rick Trevino, Michelle Chambers

## Agenda

Call to Order  
Roll Call of Commissioners  
Reading of Minutes  
Office Report  
Old Business  
New Business  
Concerns/Comments from the Public  
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Wardlaw, Chambers, Maples, and Trevino Present

**Other Persons Present:** Dawn Cummings, Executive Director  
Nikki Quintana, Staff Attorney  
Shannon Norris, Lead Investigator  
Delinda Wyatt, Lead Investigator  
Samantha Chenery, Admin

December 2, 2013 meeting minutes were read and approved.

## OFFICE REPORT

### EEOC

#### EMPLOYMENT CASE PROCESSING (10/1/13 – 9/30/14):

- **Intakes (by 9/30/14): 50**
- **Case Closures: 78 (plus 3 Probable Cause findings)**
  - o 46 No Probable Cause
  - o 13 Settlements (\$12,775.86)
  - o 10 Conciliations (\$40,839.60)
  - o 2 Withdrawals
  - o 2 Lack of Jurisdiction
  - o 5 Right to Sue or Full Credit Transfer to the EEOC

### HUD

#### HOUSING CASE PROCESSING (7/1/13 - 6/30/14):

##### **12 Cases closed for contract**

- o 2 HUD Settlement
- o 2 Lack of Jurisdiction/withdraw/admin
- o 7 No reasonable
- o 1 Reasonable cause
- o 0 Metro closure

#### **ATTENDED EVENTS/OUTREACH:**

December 2, 2013 – Quarterly Fair Housing training with Upstar (Realtors) conducted by Executive Director Cummings

December 15, 2013 – EEOC training concerning domestic violence-Investigator Woods attended

January 15 & 29, 2014 – (3 sessions) Anti-harassment training conducted by Executive Director Cummings and Lead Investigator Wyatt per settlement agreement

January 20, 2014 – Investigators Irby and Ambrose and Staff Attorney Quintana attended the Dr. Martin Luther King Jr. Celebration

#### **UPCOMING EVENTS:**

#### **PERSONNEL ISSUES:**

Andrew Ambrose will begin as Investigator on December 9<sup>th</sup>.  
Sierah Moore will begin as Investigator on February 17, 2014  
Joseph Flores will begin as Investigator on March 31, 2014

Intern Rosalina Perez is with us from Ivy-Tech

#### **BUDGET:**

Information provided by Admin Chenery.

**LEGAL UPDATE/MATTERS:**

**Mediations:**

Six mediations held in December 2013. Four were successful and two failed. There was one successful mediation in January 2014.

**Court:**

Cain v St. Joseph Hospital: Dismissal is prepared and ready for signature  
Staff Attorney Quintana has orders to be signed.

**NEW BUSINESS:**

- New Investigator Andrew Ambrose was introduced to the Commission.
- HUD Partnership Funds: Director Cummings discussed the fact that the Federal government did not properly budget for these funds, and as of yet we have not received them. We are told we will and Director Cummings will keep the Commission informed as this progresses.
- Director Cummings discussed wanting to get set up with a document management system. She discussed that ATOS came out and proposed a system to Metro that is being used throughout the city.
- Director Cummings stated she is working on getting an annual report completed for 2012 and 2013 to submit to the Commission, the Mayor and city council.
- Director Cummings and Admin Chenery discussed with the Commission about possibly getting a remote starter put on the Metro car. Now that the car is not parked in a parking garage and is exposed to the elements. The Commissioner's agreed.
- Election of Officers: Larry Wardlaw was elected to be Chair for 2014 and Quinton Ellis was elected to be Vice Chair for 2014. No objections to either election.

**OLD BUSINESS:**

- None

**CONCERNS FROM THE PUBLIC:**

- None

**MEETING ADJOURNED**