



METROPOLITAN HUMAN RELATIONS COMMISSION

December 11, 2017
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Frances Ganaway

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Wardlaw, Keesling and Ganaway Present

Other Persons Present: Nikki Quintana, Executive Director
Samantha Chenery, Admin IV

November 6, 2017 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):

- **Intakes (by 9/30/18): 150 (contract number) 12(current status)**
- **Case Closures: 43 (contract 230)**
 - o 40 No Probable Cause
 - o 2 Settlements
 - o 1 Withdrawals
 - o 0 Lack of Jurisdiction
 - o 0 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/17 - 6/30/18):

24 Cases closed for contract

- o 7 HUD Settlements
- o 1 Lack of Jurisdiction/withdraw/admin
- o 16 No reasonable
- o 1 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

22 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

November 8, 2017: Investigator Norris did Latina Equal Payday with YWCA.

November 29, 2017: Director Quintana and Investigator Sorg did Fair Housing Training at the Apartment Association.

PERSONNEL ISSUES:

- Offered position to Michael Middleton, and he has gone through human resources and is ready to start January 2, 2018. Director Quintana will draft a press release regarding the hiring of Michael.
- Employee evaluations – Director Quintana asked the board to wait until the end of 2018 to do evaluation so that she has had a full year in her Director role to be able to properly evaluate the staff. The Board voted, Tinnel made the motion, Keesling seconded, motion was approved.

BUDGET/CALENDAR OF EVENTS:

- Admin Chenery reviewed the current budget status and calendar of events

LEGAL UPDATE/MATTERS:

- 1 mediation was held, 1 was successful

NEW BUSINESS:

- To wrap up the year, Director Quintana will be doing fair housing training with the city, fair housing training at Joshua's Temple-Posterity Heights. Director Quintana has also been asked to speak at the AVOW event on Sexual Harassment in January. She will also present at the

Asher lunch and Learn.

- Current case age 204.02

OLD BUSINESS:

- Officer elections moved to January 2018 to allow time for commission board members to all be re-affirmed by either City Council or the Mayor's office.

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 4:53 pm