



METROPOLITAN HUMAN RELATIONS COMMISSION

August 6, 2018
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Aisha Arrington.

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Maples, Wardlaw, Keesling and Arrington Present

Other Persons Present: Nikki Quintana, Executive Director
Michael Middleton, Staff Attorney
Samantha Chenery, Administrative Assistant IV

July 2nd and July 18th, 2018 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):

- **Intakes (by 9/30/18): 110 (contract number) 75(current status)**
- **Case Closures: 192 plus 7 PC (contract 233)**
 - o 152 No Probable Cause
 - o 29 Settlements
 - o 3 Withdrawals
 - o 5 Lack of Jurisdiction
 - o 3 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/18 - 6/30/19):

2 Cases closed for contract

- o 0 HUD Settlements
- o 0 Lack of Jurisdiction/withdraw/admin
- o 2 No reasonable
- o 0 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

11 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

July 9, 10, 11, 16, and 17, 2018: Director Quintana and Investigator Sorg conducted diversity and harassment training for the FWFD. (5 sessions)

July 12, 2018: Director Quintana attended the Mayor's Commission on Domestic Violence, Sexual Harassment and Rape monthly meeting.

July 13, 2018: Director Quintana attended Summit City South Rotary meeting.

July 17, 2018: Director Quintana conducted Metro Process and Sexual Harassment training per a settlement agreement.

July 18, 2018: Director Quintana attended the first session of the Mayor's Leadership Institute.

July 19, 2018: Director Quintana conducted fair housing training for Senior Town Apartments.

July 28, 2018: Investigators Flores and Norris attended the Noche de Gala.

PERSONNEL ISSUES:

- Angie is wrapping up her training; she is continuing to shadow investigators and is starting to investigate her own cases.
- We stopped using our contract attorney in June. Michael has started taking on full Staff Attorney duties.

BUDGET/CALENDAR OF EVENTS:

- Admin Chenery took questions and comments on budget, calendar of events was reviewed

LEGAL UPDATE/MATTERS:

- Two mediations were conducted, both were successful.

NEW BUSINESS:

- **Introduction of Commissioner Arrington;** Commissioner introduced herself to the Commission and Commissioners and staff present introduced themselves.
- **FHAP Assessment-** July 11th and 12th our federal monitor came in to make sure Metro was investigating our housing cases properly and operating in an appropriate manner based on federal guidelines. This assessment went very well and our monitor, Beverly Noble, gave us rave reviews and commended us for our organization, the quality of work we do, and the relationships we are making within the community.
- **Community Development Partnership-** Metro is continuing to meet with community development as we are planning our annual fair housing event. We have signed a Memorandum of Understanding with the City- Office of Housing and Neighborhood Services.
- **Facebook Page-** Metro has been working with Brainstorm Collaborative in getting our Facebook content and page setup. We met with Beth and hope to have this go live within the next two weeks.
- **Website:** Website is now up and live, we have been getting positive feedback and will continue to add things to the website as necessary and relevant.
- **Fiesta Fort Wayne-** we will have a table August 18, 11:00 a.m. – 3:00 p.m.
- **Current Case Age: 179.4**

OLD BUSINESS:

Next commission meeting will be September 10th due to the Labor Day holiday.

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 4:53 pm