



METROPOLITAN HUMAN RELATIONS COMMISSION

April 1, 2019
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV

Metro Commissioners: Kody Tinnel, Chair; Lana Keesling, Vice Chair; Jesus Trevino; Dorian Maples, Larry Wardlaw, Michelle Chambers, and Aisha Arrington.

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Tinnel, Trevino, Wardlaw, Arrington and Maples Present

Other Persons Present: Nikki Quintana, Executive Director
Michael Middleton, Staff Attorney
Samantha Chenery, Administrative Assistant IV

March 4th meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/18 – 9/30/19):

- **Intakes (by 9/30/19): 110 (contract number) 54(current status)**
- **Case Closures: 119 plus 3 PC (contract 230)**
 - o 101 No Probable Cause
 - o 10 Settlements
 - o 4 Withdrawals
 - o 4 Lack of Jurisdiction
 - o 0 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/18 - 6/30/19):

33 Cases closed for contract

- o 4 HUD Settlements
- o 5 Lack of Jurisdiction/withdraw/admin
- o 24 No reasonable
- o 0 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

16 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

March 4, 2019: Investigator Holifield, Admin Chenery, Staff Attorney Middleton and Director Quintana attended NIHRA monthly meeting.

March 4, 2019: Director Quintana attended the Neighborhood President's quarterly meeting.

March 7, 2019: Director Quintana attended the Mayor's Commission meeting.

March 14, 2019: Investigator Sorg and Director Quintana conducted fair housing training for the Upstar Realtors Association.

March 18, 2019: Director Quintana conducted harassment training per a settlement agreement.

March 21, 2019: Director Quintana attended the Multicultural Council meeting.

March 26, 2019: Director Quintana conducted Metro Process training for PFW: Office of Diversity and Multicultural Affairs.

PERSONNEL ISSUES:

- Two new investigators have started taking on their own cases.

BUDGET/CALENDAR OF EVENTS:

- Admin Chenery took questions and comments on budget; calendar of events was reviewed

LEGAL UPDATE/MATTERS:

- Three mediations were conducted, three were successful.

NEW BUSINESS:

- **Journal Gazette Article:** Article was regarding FH Event
- **Annual Fair Housing Event:** April 18, 2019, sold out
- **Social Media Campaign:** Facebook to digital ads. Due to issues involving FB not allowing us to boost or promote our posts, we would like to use the funds to do digital ads instead. We will reach a wider audience and will still utilize FB for organic posts.
- **MLK Club Breakfast:** 4 tickets for \$140 as done in the past – Motion by Tinnel, 2nd by Maples – Approved.
- **NIHRA Conference:** May 9, 2019 – Booth \$300 Topic: Diversity and Inclusivity – Motion by Tinnel, 2nd by Maples – Approved
- **Ergonomics Assessment:** \$4,330, spoke with Dan Brenner, City building manager. He does not have it in his budget to cover this for us. Commission board decided to round up number to \$4500 to allow for any incidentals that may come up when ordering. Motion by Tinnel, 2nd by Wardlaw – Approved
- **Teambuilding Event:** Combat Ops (Nerf Tag & Laser Tag) – 45 minutes of each. Lunch from Salsa Grille – total \$650. Motion by Wardlaw, 2nd by Arrington – Approved
- **NIHRA monthly meeting in October** – Metro presenting – Nikki has been working on this for a while and will be presenting at the October meeting.
- **Partnership with YMCA Welcoming Week** – This is in September, hoping to be on the panel and do some training on diversity, etc.
- **Current case age: 209.42**

OLD BUSINESS:

None

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 5:04 pm