



METROPOLITAN HUMAN RELATIONS COMMISSION

April 2, 2018
4:30 PM
METRO CONFERENCE ROOM
2310 PARNELL AVENUE
FORT WAYNE, IN 46805

Meeting called by: STATUTORY MONTHLY MEETING
Type of meeting: FIRST MONDAY OF EACH MONTH
Note taker: SAMANTHA CHENERY, ADMINISTRATIVE ASSISTANT IV via recording

Metro Commissioners: Rick Trevino, Chair; Kody Tinnel, Vice Chair; Dorian Maples, Larry Wardlaw, Michelle Chambers, Lana Keesling and Frances Ganaway

Agenda

Call to Order
Roll Call of Commissioners
Reading of Minutes
Office Report
Old Business
New Business
Concerns/Comments from the Public
Adjournment

Call to Order and Roll Call at 4:30 p.m.

Commissioners Trevino, Tinnel, Maples, Wardlaw and Ganaway present

Other Persons Present: Nikki Quintana, Executive Director
Michael Middleton, Staff Attorney

March 5, 2018 meeting minutes were read and approved.

OFFICE REPORT

EEOC

EMPLOYMENT CASE PROCESSING (10/1/17 – 9/30/18):

- **Intakes (by 9/30/18): 150 (contract number) 40(current status)**
- **Case Closures: 124 plus 6 PC (contract 230)**
 - o 101 No Probable Cause
 - o 18 Settlements
 - o 2 Withdrawals
 - o 2 Lack of Jurisdiction
 - o 1 Right to Sue or Full Credit Transfer to the EEOC

HUD

HOUSING CASE PROCESSING (7/1/17 - 6/30/18):

40 Cases closed for contract

- o 12 HUD Settlements
- o 2 Lack of Jurisdiction/withdraw/admin
- o 26 No reasonable
- o 2 Reasonable cause
- o 0 Conciliated Reasonable cause (\$)

11 Pending (Open being investigated)

ATTENDED EVENTS/OUTREACH:

March 1, 2018: Director Quintana attended Mayor's Commission on Domestic Violence, Rape, and Sexual Harassment meeting.

March 5, 2018: Director Quintana attended Neighborhood Association President's Meeting.

March 5, 2018: Director Quintana attended NIHRA diversity and inclusion luncheon.

March 15, 2018: Director Quintana, Investigator Norris, and Staff Attorney Middleton conducted sexual harassment training for the Fort Wayne Multicultural Council.

March 15, 2018: Investigator Sorg conducted fair housing training at Upstar Realtors Association.

March 20, 2018: Director Quintana conducted fair housing training for Blackhawk Apartments.

March 21, 2018: Investigators Sorg and Director Quintana did fair housing training at Upstar Realtors Association.

March 22, 2018: Investigators Norris and Holifield did Ready to Rent fair housing training at Fort Wayne Housing Authority.

March 20, 2018: Investigators Norris, Holifield, and Staff Attorney Middleton conducted diversity training per a settlement agreement.

March 29, 2018: Investigator Flores conducted metro process training at WorkOne.

March 29, 2018: Investigators Flores and Woods conducted fair housing training per a settlement agreement.

PERSONNEL ISSUES:

- We are in our third round of interviews for the Investigator position
- Contract Attorney is still assisting with work, but she is doing less. The last month she average about 8 hours a week.

BUDGET/CALENDAR OF EVENTS:

- Director Quintana took questions and comments, calendar of events was reviewed

LEGAL UPDATE/MATTERS:

- Conducted 4 mediations and all 4 were successful.

NEW BUSINESS:

- **Mission and Vision Statements:**
 - **Mission Statement:** To enforce civil rights laws and empower the citizens of Fort Wayne through education on diversity and discrimination issues. Metro seeks to partner with people and organizations who promote Metro's vision.
 - **Vision Statement:** To make Fort Wayne a more diverse and inclusive city where every member of the community has equal opportunity to thrive and flourish and is empowered to assist in the eradication of discrimination.
- **Upcoming Events for the Month of April (FAIR HOUSING MONTH):**
 - April 4th- Fair Housing Center of Central Indiana –Annual Conference and I will be speaking in one of the breakout sessions on National Origin discrimination in housing.
 - April 10th- Coldwell Banker Fair Housing Discussion
 - April 11th- Speaking at Fort Wayne Housing Authority on Fair Housing for a 50th Anniversary luncheon.
 - April 14th- 2nd Annual Home Ownership Community Day at The Summit 9:30 a.m.- 3:00 p.m.
 - April 26th 9 a.m.-12 p.m. – Metro Event at ACPL “Emerging Issues in Fair Housing”
 - Amy Nelson, Fair Housing Center of Central Indiana
 - John Guingrich, The League
 - Upstar Realtors and Apartment Association also working with us on this.
- **Updating Brochures:**
 - Metro Process, General Employment Discrimination – Metro process brochure \$780 for design, \$2,325 for print (5,000 English, 5,000 Spanish and 2,000 Burmese) – Total \$3,105.00. Director will check with Admin Chenery to see how many housing brochures we had printed last time to get an estimate of how many we should order this time.

General Employment brochures will be \$845 for design.

Director got permission to proceed through email with Commissioners for additional approvals on brochures.
- **Updating Website:** We have started that process and goal is to have it up and running by early May. Bios from Commissioners are needed as soon as possible.
- **FBI Academy:** Director has accepted and will be doing training in May.
- **Current Case Age: 217.54**

OLD BUSINESS:

None

CONCERNS FROM THE PUBLIC:

None

MEETING ADJOURNED at 4:55 pm